

**Minutes of the University Senate Budget Policies Committee**  
**Friday, September 20, 2013**  
**156 Cathedral of Learning**

Present: J. Baker, K. Barlow, A. Brodish, B. Gaddy, D. Gau, R. Henderson, A. Maguiña-Ugarte, E. Murphy, A. Ramicone, L. Rinaman, C. Singh, M. Spring, P. Wion

1. Call to order: SBPC Chair Baker called the meeting to order at 1:10 pm.
2. Election of officers for the 2013-14 academic year; nominations were:
  - John Baker, Chair;
  - Beverly Gaddy, Co-chair;
  - Chandraleka Singh, Vice-chair;
  - Secretary, open position.
  - A. Nominees ran unopposed and were elected/re-affirmed.
  - B. Chair Baker indicated the Secretary position was still open and nominations/self-nominations were welcomed.
  - C. A. Maguiña-Ugarte requested clarification of the responsibilities of the Secretary, which Chair Baker provided. A. Maguiña-Ugarte self-nominated for the position and was approved/elected in open session.
  - D. Chair Baker indicated that he was retiring from the university effective December 31, 2013, but he will continue to serve this committee as Chair since he was elected to the standing committee by peers.
3. Meeting dates for the fall term. Using the third Friday of the month at 1:05 pm gives the following tentative dates:
  - October 18
  - November 15
  - December - no meeting unless business warrants having one
  - A. The committee approved the fall meeting dates proposed above. The committee will continue to meet in 156 Cathedral of Learning unless IT support is needed for presentations.
  - B. Chair Baker raised the issue that the committee has two faculty who retired after they were elected who do not attend the meetings and need to be replaced. Pro-tem member Phil Wion agreed to take the one-year position; pro-tem member Balwant Dixit (absent today) was a possibility for the 2-year position.
4. Raise salary pool breakdown.
  - 1.5% for satisfactory performance.
  - 1.0% for merit.
  - A. Chair Baker summarized the salary pool breakdown as indicated above. There was no discussion.
5. Other items of new or old business (if any).
  - A. SBPC tentatively will discuss the annual AAU peer group salary report (for FY 13) at the October meeting. The meeting room may be changed to a room with a digital projector.

- B. B. Gaddy made a motion to discuss the issue of part-time faculty salaries at Pitt. The motion was seconded by J. Baker and A. Maguiña-Ugarte.
- C. Gaddy then said there was a lack of official information on the annual salary increases received by part-time faculty, the mean and median salaries of part-time faculty in each of Pitt's individual responsibility centers, and benchmarking comparisons of part-time faculty salaries at Pitt versus those at peer institutions. This information is available for full time faculty; why isn't it also compiled for part-time faculty?
- D. Gaddy also discussed the issue of whether and how part-time faculty are counted for listing in Pitt's fact book, using the Greensburg campus as an example. Discussion at an earlier meeting indicated that the listing of part-time faculty in the fact book is based on whether they receive they receive benefits or not, which raised the question of why so many people would turn down benefits.
- E. Additional discussion ensued; it was decided that the sub-committee appointed last year to research the issue (B. Gaddy, P. Wion and J. Baker) should decide on what information to request regarding part-time faculty, and then discuss whether it could be done with SBPC's administrative liaisons.
- F. M. Spring informed SBPC that the Senate had formed an ad-hoc committee to identify issues of concern to NTS faculty, and it could work with standing Senate committees on NTS issues of mutual concern, including the SBPC sub-committee on part-time faculty salaries.

6. In closed session:

The current status of the Dietrich School of Arts and Sciences proposals to suspend the graduate programs in Classics and German and close the graduate program in Religious Studies was discussed in closed session. The role of the Senate Budget Policies Committee is to monitor whether university policies and procedures have been followed, not to decide the merit of the proposals.

7. Adjournment.