Senate Computing and information Technology Committee
Meeting Minutes – April 19, 2023

Present: I. Murtazashvili, H. Fisher, K. Fish, A. Hobaugh, S. Belle, S. Sereika, M. Spring, S. Quigley, K. Doty, C. Spino, C. DePasquale, B. Hart

Absent: D. Babichenko, D. Kielur, X. Shi, A. Eisenhardt, S. Jones, R. Young, G. Fort, A. Abdelak, M. Henderson, A. Jamal, S. Wells, R. Young,

Called to Order: 3:30 p.m. Minutes of the March 28 meeting approved.

Murtazashvili welcomed the members and asked for additional agenda items. None suggested.

➢ Software Acceptable Use document (distributed prior to the meeting).

   o Members expressed appreciation for the draft document, finding it helpful in addressing software licensing questions.
   o Questions raised about restrictions of the use of software for personal gain, such as when a faculty or staff member uses University-licensed software for consulting work. Mike Pierce was unable to attend today's meeting: questions about what may be considered personal gain will be directed to him for further response.
   o Clarification needed on who is an "authorized user."
   o Clarification needed on "home use" in the context of remote work practices. If the software is installed on a home computer, can it be used by family members or must home use provisions apply only to University-issued machines used at home. Spring noted that the clarifications should address distinctions between home use and personal use.
   o Clarification is needed regarding intellectual property and the inclusion of appropriate bullet points to address this issue for students, faculty, and staff. Careful consideration needed in terms of University policy on intellectual property.
   o How does this document address questions about acceptable use of open source software?
   o Additional questions were raised about user privacy rights including the likelihood of "back doors" through which companies gather information about users. Do our contracts have specific language prohibiting vendors from selling personal information?
   o Belle raised a question about information requested through the University's NotifyU service, used by schools and departments to notify users by text message. Pitt IT will look into his specific questions.

➢ Pitt IT Report

   o Cristy Spino is Pitt IT's new Executive Director of Engagement and Customer Success, which she explained has a newly-formed team to embed Engagement Leaders and Customer Success Managers within University units so that Pitt IT better understands their needs and priorities, matching them with services that Pitt IT can deliver. In addition, teams in her area are responsible for project management and the

Meeting Adjourned 4:30 p.m.