

Senate Council Meeting Minutes
2700 Posvar Hall
Wednesday, January 21, 2015

Topic/Discussion	Action
<p><u>Call to Order</u> The meeting was called to order by President Michael Spring at 3:03 PM.</p>	<p>The meeting commenced at 3:03PM.</p>
<p><u>Approval of the Minutes of the December 10, 2014, Senate Council Meeting</u></p>	<p>The minutes were approved as written.</p>
<p><u>Items of New Business</u> No items of new business were brought forward.</p>	
<p><u>Report of the Chancellor, Patrick D. Gallagher</u> Congratulations were noted to our new SGB members under President Graeme Meyer's leadership.</p> <p>The new Governor was sworn in yesterday.</p> <ul style="list-style-type: none"> ○ Many Pitt people have been involved in making this a smooth transition to support the Governor and the Commonwealth. Among those who participated in the transition were Chancellor Emeritus Mark Nordenberg, member of the Governor's official steering committee; Dr. Everette James, chair of the transition team on aging; Dr. Larry Davis and Dr. Rich Milner, members of the transition team on education; President Jem Spectar and Trustee William Strickland, members of the transition team on higher education; and Dr. Karen Hacker, member of the transition team on health. ○ The governor has consistently voiced strong support for higher education, and we are hopeful and optimistic that his support will help reverse the current situation of poor support for higher education in PA. I have met the Governor and had a chance to discuss his priorities. <ul style="list-style-type: none"> ● Planning update: <ul style="list-style-type: none"> ○ As this group is aware, we have embarked on an institution-wide strategic planning initiative to establish a pathway for driving Pitt towards higher levels of achievement. Our goals are to unite the university, align us, and guide us in pursuit of our common purpose of delivering excellence in education and making contributions of impact through research. ○ The Strategic Priorities enunciated in February 2014 are the centerpiece of the current planning structure and we are seeking to advance these in developing the strategic plan. We will measure ourselves against what we want to be. ○ We are still in listening mode and seeking input from a broad range of constituents, including the meetings held with groups represented here: the Faculty Assembly, Student government boards across all campuses, and Staff Association Council. We have also met with representatives of the planning and budgeting committees, the Board of Trustees, senior leadership, Council of Deans, and the broader community. ○ We are now taking that input and using it to formulate a draft plan- a continuous and routine process. We will reassess and refresh continuously. ● Administrative Changes: Most of these changes have been long-planned changes (some preceding my arrival), and some are reactive. 	<p>No specific action was discussed.</p>

<ul style="list-style-type: none"> ○ Kathy Humphrey’s appointment as Senior Vice Chancellor for Engagement and Chief of Staff. ○ We are pleased that Kenyon Bonner has agreed to take on the responsibility of interim Vice Provost and Dean of Students. Kenyon has served as Director of Student Life for the past 11 years and Associate Dean of Students for the past seven and has been responsible for managing educational, social and experiential-learning programs. We are fortunate to have someone with his experience and talent ready to step into this important role and continue to support an exceptional student experience. The Provost will be leading efforts for a permanent appointment; given the national recruitment cycle, it will not happen until next academic year. ○ Grateful to the number of people who have stayed on probably longer than they planned, to make certain there is a smooth transition of leadership at the University. <ul style="list-style-type: none"> ○ Renny Clark --- well known to this group --- has announced his plans to retire this summer. He has been indispensable. ○ Randy Juhl --- also well known to this group, exceptional job as Vice Chancellor for Research Conduct and Compliance has announced his decision to retire this summer. Randy has been with the university since 1979 when he was named as Chair of the department of pharmacy practice. He joined the senior leadership team in 2002 in his current role with administrative oversight of numerous university committees and components of the University’s conflict of interest reporting and monitoring functions. He has received many honors and was appointed as the School of Pharmacy’s first Distinguished Service Professor in 2008. ○ Athletics: Steve Pederson and Paul Chryst have left the University. The new football coach, Pat Narduzzi, has been selected. A search will commence shortly for a new Athletic Director. That search will be chaired by Randy Juhl, interim Athletic Director. ● This past weekend, the weekend the annual report on state support for higher education was released by a research group at Illinois State University and the State Higher Education Executive Officers. For FY15, Pennsylvania has fallen to 49th among the 50 states in state support for higher education, standardized either by population or personal income. This paucity of support for public institutions like Pitt has put real pressure on our tuition and stretched our family’s finances. ● It is important that we continue our focus on providing high value and the maximum value by continuing to strengthen the curriculum and the overall student experience to provide students the tools they will need to be successful, and managing costs. We need to be accountable for outcomes; cost-managed; have revenues; and be affordable. In this regard, last term I charged Art, Jerry, and Patty, with streamlining our business functions so as to better serve faculty and students, and also control costs. These efforts are already starting to show results in purchasing, research, and other areas. While we are working to contain costs and increase value, we are seeing increased regulation that in many cases is providing valuable protections, but is also increasing costs of compliance. ● Two areas of particular interest to this group are Title IX and Minors on Campus: Today’s news: Duke, Brown, North Carolina State University <ul style="list-style-type: none"> ○ Title IX: 	
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<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Sexual assault is a criminal activity and it also falls under Title IX. There are two classes of responsibility: criminal and institutional. We need an effective compliance and discipline program. We also need to provide tools and support for an environment that is healthy and safe. This will touch everyone. A note will be coming out to the university as a whole that everyone that works here will be affected. A fundamental things we must do is that if we are aware of a sexual assault event, we MUST report it. The memo will outline expectations, who to report it too and advise you of guidance on how to handle this. ○ Minors on Campus: <ul style="list-style-type: none"> ▪ The University must protect anyone under 18 on campus. This has been a shifting landscape. PA has passed legislation now that makes specific requirements. One coming up is that anyone that is an employee or likely to have regular contact with minors must have a child protection clearance (background check). This eventually will cover every employee and volunteer who works with students. It will be uniformly handled. It will be integrated into our human resource policies for new hires and for existing employees. • Our students, staff and faculty, continue to be recognized for the contributions of impact they make in their everyday work: <ul style="list-style-type: none"> ○ Dr. Rory Cooper, Distinguished Professor of Rehabilitation Science and Technology, has been named a fellow of the National Academy of Inventors. ○ Dr. Steven Levitan, John A. Jurenko Professor of Computer Engineering has been named an IEEE Fellow. ○ Dr. Sandra Murray, Professor in the Department of Cell Biology was awarded the 2014 Faculty Mentor of the Year Award from the Institute of Teaching and Mentoring ○ Dr. Lewis Kuller, Distinguished University Professor of Public Health, received the John Snow Award from the American Public Health Association and Royal Society for Public Health. • Finally, I would like to thank David Gau and his graduate student colleagues for inviting me to speak at their advocacy series. It was a pleasure to talk about my career and government and public policy. <p><u>Spring:</u> President Spring thanked the Chancellor for sharing information on these issues that currently are happening and those coming about. Faculty have noted that they appreciate the information sharing and transparency has been good and is much appreciated.</p>	
<p>Report of Senate President, Michael B. Spring</p> <ol style="list-style-type: none"> 1. Faculty Assembly updates: <ol style="list-style-type: none"> a. The Plant Utilization and Planning Committee meeting with the Registrar at their March 19th meeting. Any questions regarding rooms and scheduling or anything else pertaining to the registrar’s domain should be sent to Lori Molinaro before March 19th. b. There are changes forthcoming to the requirements for faculty registration of plans to travel abroad on official university business. c. Commonwealth changes to the Pennsylvania Child Protection Law which became active December 31, 2014. The University is currently working to 	<p>No questions or comments were raised.</p>

determine exactly how this will impact all Pitt employees, but it appears likely that sometime over the next year all employees will likely be required to obtain clearances. It is a fairly straightforward process and does not take much time.

- d. Recently announced changes in how TIAA-CREF and Vanguard accounts will be managed. Basically, the matter is one of increased efficiencies and simplified processes which will make the current array of options more manageable and more cost effective – i.e. expenses associated with many funds, both TIAA-CREF and Vanguard will be lower. There will be no changes to which funds are available.
- e. Members of TAFC and I met with Vice Provost Carey Balaban to talk about the wording of agreements related to the two-year phase out retirement plan and to suggest some changes that would make the wording of the agreement more like the general tone of the policy, to allow faculty to ease into retirement and continue to contribute to the university.

- 2. Staff Association Council update: It was my honor to address the members of SAC following a presentation by Chancellor Gallagher.
- 3. Standing Committee update: We had reports this month from Athletics and Educational Policies.

Professor Jay Irrgang from *Athletics* reported on the changes to NCAA governance as well as the various lawsuits underway. He also provided updates on Academic Support Services Independent Studies and ACC academic collaboration and other ACC matters. While lawsuits and governance changes may impact a number of Universities, the current situation is still in flux and Pitt continues a strong tradition of academic oversight and a strong record of academic excellence by all our teams.

Professor Zsuzsa Horvath reported on *Educational Policies* activities and brought forward a preliminary motion that more information be provided to undergraduate students about the particular requirements of individual classes – basically, expanded course descriptions. More information is available at the Senate website with a request for additional input from faculty. The motion was tabled until our next meeting given the lack of time for considered discussion of the motion. A poll on the Senate website is asking for more faculty input on this issue.

- 4. Ad Hoc Committee on Non-tenure Stream Faculty (NTS) update:

Professor Irene Frieze provided an interim report identifying the recommendations that are being considered. These included:

- a. Clearly explained and accessible policies within each unit
- b. Clearly defined tracks for promotion and career development for NTS faculty
- c. Policies on annual reviews that explain in clear and specific terms the expectations for the coming year and how these relate to earlier agreed on job duties.

<p>d. Clear incentive policy related to NTS faculty promotion</p> <p>e. Review of the decision making delegation to determine if any policy making currently taking place at a school level should be elevated to the provost level.</p> <p>The administration has also been very active on this issue. A poll on the Senate website is gathering more information and input on the NTS issue from the faculty at-large.</p> <p>5. Research Data Management update: Vice Provost Redfern called together an <i>Ad hoc</i> group to talk about what the next steps should be and how we can move forward on this issues raised at the Fall Senate Plenary. I suspect that research data management will be one of the areas that will also be of concern for the group looking at possible collaborative efforts between Pitt and CMU on library related issues. I believe that the outcomes of these early discussions with Vice Provost Redfern will provide one of the inputs to this group.</p> <p>6. New Initiatives: The Provost has indicated that she will be working on a number of new administrative initiatives in the coming month. For several of them, she would like Senate participation. I have expressed our readiness to be involved as appropriate and suggested that this may be an opportunity to begin to think about some new approaches to shared governance that are responsive to those aspects of our environment that can change rapidly.</p> <p>Along these same lines, the Executive Committee continues to engage in discussions about whether new committees or realignment of existing committees might help us to better meet our responsibilities in shared governance. We are beginning what I believe will be a long term process of consideration about what our priorities should be. This will involve extensive discussions with various standing committees to get their input and suggestions.</p>	
<p><u>Report of Student Members of Senate Council</u></p> <p><u>Student Government Board Representatives:</u> Graeme Meyer, President Thank you to everyone who was able to make it out to our inauguration last week, it was quite special. I also hope everyone had the opportunity to serve this past Monday in honor of MLK.</p> <p>Graeme introduced the SGB representatives:</p> <ul style="list-style-type: none"> • SGB representatives: Board Member and Executive Vice President Nasreen Harun (Past Allocations Committee Chair); Meghan Murphy; Everett Green • Other board members: Vice President and Chief of Finance Matthew Sykes (Past Allocations Committee Member); Vice President and Chief of Cabinet Natalie Dall (Current Resident Student Association (RSA) President); Jacky Chen; Jack Heidecker (President of Pitt Club Sports); Lia Petrose (Past Allocations Committee Member) <p>Our new board has many great initiatives they have already begun working on including mental health initiatives along with sexual assault work; public health majors; diversity</p>	<p>No questions were raised for the students.</p>

awareness; safety initiatives (eg. safety in oakland); student organization resource improvements; office of off-campus living improvements; Hillman Library improvements; and the Traditions Committee.

We began our year with a retreat and focused on improving the image, vision, and operations of Student Government Board. We made some final improvements to the newly introduced SGB Governing Code – a one stop shop containing all committee bylaws, the code of ethics, allocations manual, and student services. We interviewed and selected all committee chairs except for Elections and Community Outreach Committee. Committees include: Judicial, Academic Affairs, Wellness, Governmental Relations, Environmental, Facilities and Transportation.

The SG Board has decided to establish the following task forces:

- Student Organization Classification Task Force – One of the challenges faced in the allocations process is how to treat different types of organizations. This task force will propose the best way to break organizations down based on several factors such as type of service provided, size, history on campus and more.
- SGB Structure Review Task Force – Given the 1.5 year term length we have, this task force will propose an ideal structure for SGB in the fall term to be voted on by the students prior to the new elections in the spring.
- Assembly Task Force – Monitor the developments of the Assembly. Newly established as the lower legislative body of SGB. Currently composed of representatives from each SAAG and expanding.
- Marketing and Brand Task Force – To improve SGB visibility on campus, provide easier access to student services, and make students more aware of our responsibility as advocates rather than just the money keepers and those focused on specific projects.
- Traditions Committee (reestablished)

Other key activities:

Undergraduate Research Travel Grants: 32 have been approved this academic year. Each recipient earns \$250 towards travel to and from a conference where they are presenting their research.

TEDx – A partnership between ourselves and the other student governments. The theme has been set: “Reformation in the Face of Assimilation”. The planning committee established subcommittees and is now looking for speakers. No date has yet been set.

Pitt Day in Harrisburg is coming up on March 4th.

Panther Leadership Summit is coming up on Saturday, February 7. Board member Jacky Chen has been working closely with CCLD on the planning committee.

College of Graduate Studies: Travis Ritter

Travis thanked all of those that volunteered for Martin Luther King Jr. day.

The College of General studies is preparing for the upcoming term's activities. Friday, January 23rd we will be hosting a Pittsburgh-oriented networking social. This will include food from local Pittsburgh establishments as well as local live musicians. We are inviting students, faculty, staff and administrators and we welcome your attendance.

We continue to reach out to our students with our newly implemented Student Ambassador program. In this, volunteers contact new students and form a mentor connection. We have continued to reach out to transfer, commuter and nontraditional students to help for an easy transition into beginning in the Spring semester.

Furthermore, our workshops and calendar are as follows:

- 1/22/15 Building Relationships with Faculty Workshop
- 2/2/15 Interview Skills & Practice
- 2/4/15 Critical Reading Skills
- 2/6/15 Alpha Sigma Lambda (Honor Society)
- 2/10/15 Career Fair Preparation
- 2/19/15 Test Taking Skills
- 2/20/15 Call to Leadership Dinner (Student Government)
- 2/24/15 Note taking/Memory Skills
- 3/3/15 What can you do? Major Natural Science/Health
- 3/16/15 Math Anxiety 101
- 3/20/15 Pittsburgh Pride (Utilize Pitt ID & What all can you do free in the city?)
- 3/23/15 Bikes, Buses & Automobiles (How to get around and avoid traffic)
- 3/25/15 De-stress (Chillax) Finals- Health Workshop
- 3/30/15- 4/2/15 Preparing for Finals Workshop 4-:530 Daily
- 4/10/15- CGS Student Government Excellence Dinner
- 4/18/15- CGS Leadership Dinner
- 4/24/15- CGS Graduation

*For specifics on time, inquire with CGS front desk or see our online newsletter.

We have many workshops in place to help with student success, as well as some new information that will be useful to faculty and staff. As well, we hope that new additions to the career fair will further assist our student body in post-graduate careers and build internship opportunities. In conclusion, College of General Studies will constantly be working to make the life of nontraditional students more comfortable and more successful as the semester carries on.

Report of Graduate and Professional Student (GPSG):

David Gau and Jessica Brubach

The GPSG has been quite productive during the winter break. One of my goals for GPSG during my extended tenure in this position is to build visibility of the organization and the graduate student body. As a board, we felt that we had a strong enough foundation from last year's endeavors to push for several large scale events. The foundation I speak of is the community that we are developing and the mechanism that we communicate with our community. I reiterate from last year, it is still extremely difficult to reach out to the

<p>graduate student body effectively.</p> <p>With that, we wanted to press out of the social events (something that we historically have done very well) and tap into other interests of the graduate student body. The first interest is state and federal policy. Last week, we re-vamped the Pancakes and Politics series with a new brand, Panthers and Politics. The theme for this inaugural series was two-fold: 1) to entice graduate students into this discussion of policy; and 2) to start graduate students thinking about policy and how they may play a role in it early. I am very thankful that Chancellor Gallagher agreed to speak at the first session about science policy and also grateful that he shared his story of how he progressed from his undergraduate career to NIST. We filled one of the ballrooms in the University Club and the students really engaged with Chancellor Gallagher on a multitude of topics related to science policy. We plan on expanding on the groundwork Chancellor Gallagher provided for us by lining up the next few series which include an in-depth look at the how federal government works, communicating your work to those outside of your field, and hopefully ending with a trip to the Capital to allow students to practice what they have learned and talk to their representatives.</p> <p>Another new initiative we are looking at is currently under the codename “Grounds for Grades.” This initiative is being led by a 1st year PhD student in the School of Medicine, Greg Buchan, and seeks to connect graduate students to undergraduate students in a mentorship capacity. The goal is to provide a resource for undergraduates in addition to their advisors to hear how others have gone through their academic path, whether it is medical school, law school, graduate school, industry, or other paths.</p> <p>Things to look forward for this semester; we plan on hosting the TedX Pitt edition alongside SGB this March. We are also hosting the Northeastern National Association of Graduate and Professional Students Conference in April, which aims to bring together graduate students from institutions close by like CMU and those far away like Harvard or Boston University. More traditional events also will occur this semester, including Phipps visit and our social. We will also be celebrating National Graduate Student Week, which mirrors the TedX session we will be hosting.</p>	
<p><u>Report of the President of the Staff Association Council (SAC):</u> Rich Colwell, President Lindsay Rodzicz, Program Administrator</p> <p>Rich noted a thank-you to Chancellor Gallagher, President Spring, Provost Beeson, John Wilds, Kannu Sahni and Renny Clark for attending our January SAC meeting. Our membership much enjoyed hearing from the Chancellor and President Spring and getting to meet all of you one-on-one.</p> <p>Congratulations to Kathy Humphrey on her appointment as senior vice chancellor for engagement and chief of staff. SAC looks forward to working with you more in your new role. Best wishes to Renny Clark on his retirement. Thank you for all that you have done for the University of Pittsburgh and the staff of the University, as well as for being a friend of the Staff Association Council.</p> <p>SAC is gaining momentum going into 2015. SAC has appointed two new ad-hoc committee for the Spring, the Staff Development Assembly Chair will be Samantha Stephens (Athletics) and the Elections Chair is Tricia Connell (Corp and Foundation Relations). Nominations for new officers will be accepted through the SAC May 20 general body meeting. A reminder that our Staff Development Seminar will be Tuesday, May 19, 2015, at the William Pitt</p>	<p>No questions for were raised.</p>

<p>Union. Our next Brown Bag Lunch and Learn is on Thursday, February 5, 2015, at 12 noon in the WPU Assembly Room. Back by popular demand is Tom Koloc of LifeSolutions to revisit the topic of mindfulness. We have had many inquiries regarding the rollout of new Specialty Forms. Our Health, Safety, IT committee is meeting with tomorrow with Panther Express to discuss these concerns. For more details on SAC events and University events - sign up for newsletter at http://www.sac.pitt.edu.</p>	
<p><u>Reports by and Announcements of Standing and Special Committees</u> No reports were announced.</p>	
<p><u>Unfinished Business and/or New Business</u> None.</p>	
<p><u>Announcements:</u> None.</p>	
<p><u>Adjournment:</u> President Spring adjourned the meeting at 4:00 PM.</p>	<p>Adjournment at 4:00pm.</p>

Respectfully Submitted,

Susan Skledar, RPh, MPH, FASHP
 Senate Secretary
 Associate Professor of Pharmacy, School of Pharmacy
 Department of Pharmacy & Therapeutics

Members attending:

Beeson, Brubach, Colwell, Dewar, Fort, Gallagher, Gau, Green, Groark, Harun, Humphrey, Juhl, Kear, Kovacs, Meyer, Molinaro, Morel, Murphy, Ramicone, Richey, Ritter, Rodzwick, Rosen, Skledar, Smith, Smitherman, Spring, Sukits, Supowitz, Wilson, Withers

Members not attending:

Alarcon, Ataa, Buchanich, Caldwell, Clark, Erickson, Fusco, Gibson, Goodhart, Hravnak, Hughes, Karp, Kearns, Kory, Lewicka, Lin, McKinney, Mulcahy, Munro, Nisnevich, Novy, O'Connor, Poloyac, Ramsey, Savinov, Shafiq, Slimick, Smolinski, Weinberg

*Excused attendance:

Burkoff, Cauley, Frieze, Gaddy, Levine, Miller, Savoia

Others attending:

Balaban, Barlow, Becker, Bonner, Clark, Ferber, Frisch, Johnson, Keebler, Mohamed, Moore, Olanyk, Sahni, Service, Walker, Wilds

*Notified Senate Office