

**Faculty Assembly Minutes
2700 Posvar Hall
March 17, 2015**

Topic/Discussion	Action
<p><u>Call to Order</u> The meeting was called to order by President Michael Spring at 3:02 PM.</p>	<p>The meeting commenced at 3:02 PM.</p>
<p><u>Approval of the Minutes</u> President Spring asked for approval of the minutes of the Faculty Assembly meeting of February 10, 2015.</p>	<p>The minutes were approved as written.</p>
<p><u>Introduction of Items of New Business</u> One report will occur from Professor Tom Smitherman related to (old) new business of committee reorganization.</p>	<p>See below.</p>
<p><u>Report of Senate President, Michael Spring</u> President Spring asked Professor Riccelli to present the Benefits and Welfare Committee update first, prior to his monthly President’s report. (see below)</p> <p>He noted that his report will be brief this month given the number of committee reports today. He wished the Assembly a Happy St. Patrick’s Day.</p> <ol style="list-style-type: none"> 1. Regarding the Spring Senate Plenary – The Spring Senate Plenary is Thursday 3/19/15 from 1:00-3:00. All are encouraged to attend. President Spring apologized for the short notice on the time and location, but the negotiations about the focus and timing were somewhat complicated. He stated that he believes the Chancellor’s decision to make this presentation to the Senate and to include all the senior staff is significant and marks his commitment to collaboration and discussion in our community on matters of importance to us all. He is making a concerted effort to engage in our tradition of real shared governance. I believe it is important that we also make an effort to be engaged. 2. Regarding the my.pitt.edu Portal – This is a sensitive matter. Over the last several years, our community portal, my.pitt.edu, has grown in size and more and more services are now available through this portal for various communities at Pitt. Indeed the Senate has worked with CSSD to provide controlled access to specialized facilities for the Senate committees on the portal. As most of you are aware, you submit your grades through the portal, do your certifications related to research grants, and can access email and payroll information through the portal. Over the last several years other federated organizations have worked with Pitt to make their information available via the portal using a single sign-on. These include UPMC and TIAA-CREF/Vanguard, which do not require an additional sign-on. From a professional point of view, these actions have been undertaken with appropriate care and due diligence. Many organizations are trying to increase single sign-on capability, to make employees’ lives more pleasant. He noted that as he takes off his Information Science hat, and puts on his hat as President of the Senate, he feels that the members of our Pitt community might not be fully aware of the fact that sharing their password or leaving a machine that is logged in to the portal unattended might expose information we’d rather keep very private. We all need to be vigilant about 	<p>Faculty are encouraged to attend the Plenary on 3/19/15.</p>

passwords and do not leave your computer signed on and unattended. We are mounting a new survey on the Senate website to solicit your thoughts about single sign-on (SSO) access to retirement account and UPMC medication and testing information. The results of that survey will give us better information with which to talk with the administration about the scope of SSO access. At the Senate website, all can access the survey on the tab panel labeled "my.pitt.edu." There is no concern about security of the Pitt website. He just wants to make sure this SSO approach is the way we want to go with access. Please share your opinions through the website.

3. **Regarding the 2015 Senate Elections** – Dr. Smitherman and the Election Committee will be winding up the final slates for officers and Faculty Assembly members this week. We now have nominations for President (2 candidates), Vice-President (3 candidates), and one candidate for Secretary. Elections will begin April 7th and run through April 22nd.
4. **Regarding the Standing Committees** -- Under the able leadership of Dr. Tom Smitherman, the Executive Committee continues to engage in discussions about realignment of existing committees and creation of new committees that might help us to better meet our responsibilities in shared governance. Dr. Smitherman and members of the executive committee would like to move this matter to some resolution this year. We are very interested in hearing how you as members of Assembly and the various standing committees view these changes. Dr. Smitherman has prepared extensive background for your review and we would like to gather your thoughts in advance of the next Faculty Assembly meeting about the possible reorganization of the Senate Standing Committees. With that information as background, we will discuss the proposal at the next Assembly meeting. Following the reports scheduled for today, Tom will introduce the motions that he would like to discuss at the next Faculty Assembly meeting. I urge you to share your thoughts through the website. There is a Senate Reorganization tab where you can share your thoughts. We will link the comments back into the tab each week so you can see what others are saying.
5. **Regarding Standing Committees** – We have already heard Angie Riccelli's report from the Benefits and Welfare Committee. We will now turn to the Community Relations Committee (Linda Hartman and Tracy Soska) followed by Plant Utilization and Planning Committee (Tracey Olanyk and Pat Weiss).

Discussion:

Weiss: The Plenary label is usually a special session. It is usually once a year, and it seems very rushed this year.

Spring: The discussion of the Spring Plenary was very much planned and has been occurring over last four months. The Chancellor has been engaged in many activities to get faculty and staff input. He had to report on his plan to the Board of Trustees, so our Plenary had to wait until after this successful presentation. This is part of his strategic planning effort that has occurred over the last six months. If we had not done this as a Plenary, there would have been three town hall meetings. We had to make this decision to have the Chancellor address the Senate, and it was a priority. We had to make sure the University leaders were all available at the same time. President Spring took responsibility

for not choosing an easier topic and for the fast timeline. The last time a topic like this occurred was years ago with our interim chancellor. We had to move dates and time twice. It is not thrown together event.

Tananis: Will the Plenary be taped? Having it available on-tape will be important since this was announced at late notice.

Spring: The format of the Plenary will be the Chancellor’s remarks, then commentary by Senior Vice Chancellors (~5 minutes each), and then the Chancellor will stay the full time after his presentation. The two town hall meetings on Wed and Fri this week will be 15-minutes by the Chancellor, who must leave after that, and then Vice-Provost DeJong will lead those sessions. There is hope that it will be streamed live to the regional campuses, and if we can do this, a video stream will be available as well. The town halls will be a different structure and content than the Plenary. All venues are a meaningful alternative to gathering information. President Spring noted that this is very important in the Chancellor’s career to have the faculty involved in the discussions and the Plenary was a key venue for this.

Weiss: This does not feel like a Plenary to me.

Spring: I understand and appreciate your comments.

Reports by and Announcements of the Special and Standing Committees of the Senate

Benefits and Welfare

Professor Angie Riccelli, Chair

(Professor Riccelli presented her update before President Spring’s report, as she needed to leave the meeting early due to a teaching commitment.)

The mission statement of the Benefits and Welfare Committee was reviewed. Meetings were scheduled to meet seven times over fall and spring, and were well-attended by elected and ad hoc members and generated useful discussion on a range of issues. The University Times staff writer invited and regularly attends meetings, at the suggestion of President Spring.

The focus for academic year (AY) 13-14 was to a) improve communication and create greater awareness of benefits and resources available to University community; b) disseminate information by committee members to their respective schools; c) initiate outreach programs (TIAA-CREF individual or group financial advisory sessions); and d) conduct outreach initiatives that encouraged committee to poll colleagues to access interest in benefits and health concerns. The responses from polling at the end of the year provided direction for this year’s focus.

Focus: AY ‘14-15

Poll results provided direction for meetings and initiatives in the areas of health care reform; funding of benefit programs; employee discount programs, and mental health resources and health promotion, e.g., stress management and services provided by the Benefits Department of Human Resources.

Faculty expertise was tapped to benefit the University community. Linda Tashbook (School of Law) volunteered to work with Office of Human Resources in development of

Benefits and Welfare:
No action was needed.

mental health resources. Irene Kane (School of Nursing) volunteered to work with Office of Human Resources in development of stress management programs. We collaborated with Office of Human Resources to augment programs to support health promotion. A task force formed, with committee members Linda Tashbook and Irene Kane, working with Dr. Bruce Rabin to create stress management lunch-and-learn programs for faculty and staff. A Stress Management Series, consisting of three lunch and learn sessions, was held in the Kurtzman Room, William Pitt Union on January 21 (The Effect of Stress Hormones on Physical Health), February 11 (The Effect of Stress Hormones on the Brain), and March 4 (Stress Buffering Techniques). These were conducted by Bruce Rabin, MD, PhD, Medical Director of UPMC Healthy Lifestyle Program. Information was posted on the website, Read Green, and the *University Times*. The first lunchtime program had a total of 115 individuals attended. Attendees surveyed; only 61 surveys were available for distribution. Results of 61 respondents showed that 100% liked the presentation; 46% wanted to know about mental health resources at Pitt; and 1% worked in a department at Pitt that offers services for people with mental illness. For the three programs, approximately 100 individuals attended each session. Dr. Rabin has agreed to present the program or provide materials upon request from departments and schools. His contact information is: Bruce Rabin, MD, PhD; Room 4024 CLB, UPMC Presbyterian, 200 Lothrop Street, Pittsburgh, PA 15213-2582; 412-647-6151; rabinbs@upmc.edu.

Another program sponsored was PittPerks (soft launch 3/1/15), a Voluntary Employee Benefit and Discount Program, with the goal to boost morale, attract and retain employees, improve productivity and workplace satisfaction, and support local businesses. Full-time faculty, staff, research associates, and post-doctoral associates are eligible to participate. Special needs resources were shared via a presentation and tour of Center for Patients with Special Needs at the School of Dental Medicine. Multiple additional resources are available. Future efforts of the Committee are to continue collaboration with Office of Human Resources in enhancement of present programs and development of future programs to support health promotion and wellness, and to focus on health care reform and implications for the University community.

President Spring noted that the collaboration with *University Times* has worked out great this year.

Community Relations

Linda Hartman and Professor Tracy Soska, Co-Chairs

Co-chair Maggie Folan needed to step down so Linda Hartman is now co-chair along with Tracy Soska. Attendees at all of the meetings include elected Committee members, pro-tem members, Chancellor liaisons, student representatives, and representatives of the various Oakland organizations. This allows for open dialog between the university and the community.

A list of community organizations are a part of the working relations of our Committee. The September 2014 meeting was an opportunity for each of the community organizations to give an update on their activities. Included were Oakland Planning and Development Corporation (OPDC), Oakland Business Improvement District (OBID), Peoples Oakland, Oakland Transportation and Management Association (OTMA), Community Health Services (CHS), and Oakwatch. In October the Committee heard a report on Oakland Forever, the event celebrating Oakland's 175 years of existence. There was also discussion with OPDC on ways the Committee can get involved with OPDC's

Community Relations:
No action was needed.

efforts. November saw more community reports, particularly on the food pantry run by CHS. It has no geographical boundaries or restrictions. In October, it served 1453 individuals, a 200% increase from its start in 2009. The Director described a new initiative with the School of Nursing: student nurses provide health meetings which may include blood pressure check and other health screens with participants coming to the food pantry. Also, with food program discussions and the Pitt's "Year of Sustainability," discussion also focused on community gardens and green initiatives in Oakland that might provide additional opportunities for university-community partnership.

At the January 2015 meeting all of the PittServes staff attended and reported on their respective areas. PittServes is a University-wide initiative created to empower University of Pittsburgh students with the ability to truly make an impact on the Pittsburgh community. They connect individual students and student organizations seeking service opportunities with local and regional organizations that need volunteers for projects. The PittServes staff oversaw the "Give a Thread" campaign. They also oversee the Jumpstart Pittsburgh, America Reads Challenge, and Noble Hour, an online platform that tracks service hours completed. Keeping track of these hours aids the completion of the university's Carnegie Classification application. Discussion also covered the overcrowding problem in off-campus housing. The regulations state that only 3 unrelated people can live under the same roof. Many landlords allow more (often two times more) students to live in one building. Other than safety issues, such as over taxing of electrical service, overcrowding creates problems for parking, traffic, and irresponsible behavior. In late January, an Oakland landlord was fined \$300,000 for overcrowding. Hopefully this will discourage absentee landlords from purchasing houses in Oakland, making them available for single-family residences that can be purchased by faculty and staff of Pitt and neighboring institutions. This also related to past CRC conversations with community partners on the potential for "Employer-Assisted" housing at Pitt in the Oakland community. Discussion also focused on interest from developers for development of university-focused student housing that would have program or academic content, e.g., Intercultural house, and this concepts of structured student housing was supported by community partners. For the February meeting the Committee visited the OPDC's workforce development facilities and programs, including JobLinks, School-2-Career, and Certified Nursing Assistant program. The March meeting included the Executive Director for Community Relations and Engagement at Pitt Johnstown (via Interactive Television – ITV). He will report on the happenings on that campus and the Committee will look for ways to coordinate activities between Oakland and the regionals. A bike safety week also will be sponsored by the GSPC. In April Dr. Kathy Humphrey, senior vice chancellor for engagement and Chief of Staff, will attend the Committee's meeting. In May, the Committee will visit a local community to see first-hand the work being done there by the local organizations and students involved in service learning activities and sharing data and information. It is also an opportunity to learn of opportunities for future involvement. In the fall there will be a Faculty Service-Learning Forum and research service-learning. A Fall Symposium is in the planning stage for this topic. The Honors College is interested in helping with this initiative. Please look for more details in the future.

Discussion:

Weiss: There was a symposium a few years ago about this. How do these relate?

Soska: We have done several symposiums on this over the last few years. One involved definitions of service learning, and one focused on scholarship. Now the effort is how to

connect faculty to service learning opportunities and benefit from each other. We are focusing on the Honors College due to its rigor of programs and focus. For young faculty doing this work and engaging students, this is a way service learning can enhance the teaching by faculty learning from each other for careers and scholarship. We are trying to make community engagement a center of excellence. We would like to be a “university of the city” instead of a “university within the city.”

Spring: He commended the group by the work and the extent of the community involvement. He noted that the Committee deserves a large part of the credit for turning Pitt from just a co-resident in Oakland into a valuable partner. The Committee was encouraged to talk to the new Vice Chancellor into their discussions.

Soska: We have become a good neighbor and partner to Oakland. The Community Relations Committee has been a big part of this change.

Plant Utilization and Planning (PUP)

Tracey Olanyk and Pat Weiss, Co-Chairs

A handout was provided stating the mission of PUP and accomplishments of the past year. The handout also outlines what we have done and what we will be continuing to do in the future. We have been keeping informed of various sustainability efforts and construction projects by asking various people and departments to come and present the information to the committee. The information from those is then put in our committee minutes and posted on the Senate website for anyone who may be interested. We meet monthly.

In May 2014, the committee took tour of the Pitt Network Operation Center (NOC) at RIDC park. Last September, we heard updates about Facilities Management projects. In October, Kristen Gusten (Assistant to the Provost for Budget Management) talked to us about the Provost Office Sustainability initiatives. In November, the committee learned about Automated External Defibrillators on Campus from Jay Frerotte (Director, Environmental Health and Safety). In December, we took a tour of the new McCarl Center (now in Posvar Hall) and saw the Salk Hall construction site. Dick Howe (Associate Dean for Administration and Planning in the Kenneth P. Dietrich School of Arts and Sciences) talked to us this January about the University’s Helium Recovery project. Last month (February), we had a presentation from Surplus Property on Sustainability and Recycling efforts given by Tom Heidkamp, (Manager Surplus Property). This Thursday 3/19, we will be getting our annual updates from the University Registrar, Patricia Mathay. We have also been discussing campus-wide recycling, and the issues about classroom cleanliness that were brought up at Faculty Assembly in the Spring. Pat Weiss (Co-Chair) will now discuss a summary of these changes.

Summary of changes in classroom maintenance routine from Facilities:

In the summer, work began on this. The report updates from facilities include:

1. **Each classroom now has both regular trash and a same size or larger recycling container in all CL classrooms.** They are not marked as specific to any given recoverable commodity so we will accept any paper, aluminum, glass or plastic in these units. We are moving toward single stream recycling as well. From what we have noticed the larger containers have been sufficient for a typical days waste for most classrooms.

PUP:
The resolution did not pass as written. The Co-Chairs will take the information back to the Committee.

2. Additional porter services are on-hand in the afternoons between 4:30PM – 6PM to inspect any available classroom on the 1st through 3rd floors of the Cathedral of Learning on Monday-Thursday (Friday is not included since the class load in minimal if at all). Routine for all classrooms at the Cathedral and spot check other buildings as time permits.

Statement on Classroom climate:

In our discussion, even with upgraded improvements, we recognize that those who teach and learn have a responsibility to use the classrooms wisely. The discussion cites the Pitt Promise for classroom civility, and the Committee came up with five ideas in the attached resolution for consideration today. This was passed unanimously in this form (see handout) at the Committee meeting. Basic classroom care principles were reviewed in this resolution.

Discussion:

Spring: The motion starts at “Whereas...to the end.” This does not require a second. Any comments?

Labrinidis: This implies that if a student leaves trash behind, the faculty is responsible for picking it up.

Weiss: We talked about that, and it is not reasonable. Students have a responsibility. Faculty should routinely include in their syllabi about what is allowed in the rooms they are teaching in. Make this part of conditions of participation in the classroom. We can ask faculty to say to students to pickup after themselves in the classroom.

Nelson: I don’t think the faculty should be responsible for being the student’s parents. I don’t think this body needs to approve how people are supposed to act.

Weiss: I agree with you. It is unfortunate this is the case. We have heard stories of problems. We cited the Pitt Promise as it states the expectations.

Wilson: We are teaching the students to be good neighbors in the community. I think we are trying to teach them to be good neighbors in the classroom as well.

Savinov: On a different note, regarding green buildings, faculty have resentment toward no opening of windows, saving energy, and system sensors for lights on/off. This is bad. These issues create inconvenience and resentment. I wanted to bring it up. I have done your resolutions long ago.

Weiss: We will pass these concerns on. Green buildings are priority.

Nelson: If you are in rooms where you cannot manipulate the lights, this is a safety violation and you should take it up right away. Many of our HVAC/ventilation systems do not operate correctly with windows open. It may be a design constraint.

Savinov: It changed 15 years ago.

Spring: Are there other items of business?

Weinberg: About 6 months ago, we talked about this issue of classrooms. We talked about a ticket system and a sign in every classroom. What came of this?

Spring: Facilities management responded to this in an apologetic manner. Everyone's effort is good. The Pitt Promise is a lofty goal for human interaction. It does not talk about individual behavior that we are talking about. The motion is good as written, but I think we should vote to question and move on. I would suggest that as this moves to Senate Council, but for this one, there is no responsibility assigned. Is this a statement that we should all be good citizens? This motion has specificity and it also is a friendly reminder for academics to do our part. Both are fine, but if it does have teeth, then it needs more. It should be either gentler (a reminder) or stronger (assign responsibility).

Frieze: Can we vote on these one by one? Some are passable easily.

Spring: Let's try voting on the whole thing as is first.

Weiss: I am disappointed. I can understand that it is viewed as both tough and gentle. I had hoped that people would have creative ways to handle this.

Spring: For example, last paragraph: who is responsible for that? The Provost will ask me.

Weiss: My experience is that there is not often robust enforcement of many resolutions.

Stoner: I do not agree that the Pitt Promise is an appropriate reference. The coffee cup today I threw away was from a teacher, not a student. I think reminding this way to colleagues that someone is using class after you is a civility issue. I think this could pass as a gentle reminder.

Leers: The committee was asked to develop guidelines for this, so we talked through all of these issues. That is why it is tough and gentle. There are signs in classrooms for "no food and drink" now, and they are not followed.

Weinberg: This is a public service campaign. We should try multiple creative venues to remind of this.

Nelson: When you are voting, do you really want to vote for implied responsibility? Do you want to vote another level of compliance?

Cauley: I am supportive of a campaign of Clean the Classroom. I am not sure if a resolution is needed.

Spring: I will call to question. This is a motion from committee. Voting results: favor = 9; opposed = 18; abstain = 8. The resolution did not pass as written. I would like to suggest the nature of the discussion notes that we should endorse the motion in the form of a campaign/endorsement. I would like to see this work not go down. It needs to come back and we can be stronger or be weaker. A motion of endorsement of faculty responsibilities would easily be endorsed. I am happy to see you have addressed this at this level of detail.

Unfinished Business and/or New Business

Professor Tom Smitherman

Professor Smitherman noted that he promised President Spring that this will be brief. Handouts with the updated summary were available at the meeting and on the Senate website <http://www.univsenate.pitt.edu/> (see “Possible Reorganization of the Senate Committees tab).

We put together materials and sent out for last Faculty Assembly meeting. This document today is a revision of those thoughts distributed more widely to include all of Senate Council and all Assembly members as well. As a member of the Faculty Assembly, the Senate Council or one of the Senate’s Committees, members of the Executive Committee are sending the attached message to foster further thoughtful discussion and consideration of several proposed initial steps to restructure our standing committees, which would occur at the Faculty Assembly meetings of March 17th and April 14th and the Senate Council meeting of April 22nd. These observations and thoughts follow-up on our communication on 2/10/2015 Faculty Assembly that was designed to aid in beginning the discussion, with appropriate changes to update them based upon feedback and discussions over the last month, with a focus on two initial aspects of committee structure revisions: forming a new Research Committee and merging the current Admission and Student Aid Committee with the Student Affairs Committee. Two of our suggestions received uniformly positive feedback and one received almost uniformly negative feedback.

As the result of our study, we now make the following two major suggestions for further changes in our committee structure for careful further consideration by the entire University Senate. These changes are the next phase of committee restructuring, and this work with continue into the next academic year via the newly elected Executive Committee members.

Two Suggestions for Senate Committee Change:

1. Form a new Research Committee. The University’s role in research has grown enormously in the last few decades. We have found that the absence of a research committee greatly impedes Senate deliberations about research issues. While a newly formed Research Committee would have the prerogative and duty to prepare its own Mission Statement, we felt that it would be very helpful to develop a draft initial Mission Statement while this discussion was underway. This has almost uniformly positive communication. It was felt that it would be valuable to the Senate to have a voice in research, to complement the University Research Council. With much input from faculty members who are both researchers and active in the Senate and Senior Administrators, we have developed the following draft mission statement:

***Mission Statement of the Research Committee of the University Senate—
DRAFT 5, 2/7/ 2015***

The Senate Research Committee focuses on research within the University of Pittsburgh, non-funded and funded, including relevant policies and procedures, research operations, research regulation and compliance, support of researchers, and the management of intellectual property, to assist the University Senate in its provision of advice and recommendations about these issues to the senior administration of the university and, also, to faculty, staff and students.

The Senate Research Committee communicates with researchers at the University of

Faculty Assembly (FA) members are encouraged to read the proposed committee change resolutions and provide comments on the Senate Website and also be prepared for discussion in April at the FA meeting.

Pittsburgh and the various research offices of the University, including the Vice-Chancellor for Research Conduct and Compliance, the Vice-Provost for Research, the Associate Vice Chancellor for Biomedical Research, Health Sciences, the Associate Vice Chancellor for Clinical Research, Health Sciences, the Executive Director of the Health Policy Institute, and, as needed and appropriate, research offices at the School/College or Department levels. It communicates with the University Research Council (URC). The activities of the Research Committee of the University Senate are complementary to the related activities of the URC, which provides advice directly to the Provost and the Vice-Provost for Research, and whose members (including the two members who are nominated by the University Senate) are appointed by the Provost. The other major mission of the URC, to aid faculty members in identifying funding and liaisons and collaborations for research, is not a part of the mission of the Senate Research Committee.

So far, this recommendation has received mostly favorable feedback. The main reservations have been with making certain that the actions of a Senate Research Committee that are related to the actions of the URC would not be duplicative of or in conflict with the actions of the URC. A draft resolution for the creation of this new committee was distributed in advance of the meeting. See the Senate website <http://www.univsenate.pitt.edu/> ("Possible Reorganization of the Senate Committees tab).

2. Merge the current Admissions and Student Aid and Student Affairs Committees into one, perhaps called Student Admissions, Aid and Affairs, which would decrease potential overlaps and would provide a more appropriately sized role for a single committee. The committee chairs agree and recommend approval. We encourage them, if possible, to consider expanding their mission to include graduate as well as undergraduate students. A draft resolution for merging these two committees was distributed in advance of the meeting. See the Senate website <http://www.univsenate.pitt.edu/> ("Possible Reorganization of the Senate Committees tab).

Additionally, our prior suggestions to merge the current Library Committee and University Press Committee into one were not well received by either the current Library Committee or the University Press Committee. We have decided to forgo this suggestion in this revision. The Senate Executive Committee of Academic Year 2016 will need to work with the University Press Committee to make certain that it functions well as a University Senate Committee. We encourage the members of these committees to provide greater and more active leadership and agenda-setting roles within the committee, as opposed to the more passive role adopted in the past, to increase its ability to provide better advice and recommendations to Senior Administration.

There is desire to move slowly and deliberately on this, so we thought it would be good to get the two motions for the resolutions on the table today 3/17/15, and then discuss next month at April Faculty Assembly. It is especially important to do this for the Research Committee, as the Chancellor's research agenda is building. To do this timely, we need to do this during this academic year. The Bylaws Committee helped to get these resolutions into a wording form that is acceptable. These resolutions are coming from the Executive Committee.

Professor Smitherman introduced the two resolutions as motions at the March 17th meeting, and then followed immediately with a motion to postpone formal discussion and voting upon them until the April 14th meeting of FA, in order to allow another month of time for members of the University Senate to give these ideas further thoughtful consideration and discussion.

<p><u>Discussion:</u></p> <p><u>Kear:</u> The Admissions and Student Aid Committee is meeting with Student Affairs next week to discuss this. Comments so far have not been negative. They have been positive.</p> <p><u>Smitherman:</u> No vote is needed today. I suggest we postpone discussion until April.</p> <p><u>Frieze:</u> (to Kear) Can you come up with a new name for the merged committee?</p> <p>Kear: Yes, we have already been thinking of a new name.</p> <p><u>Bircher:</u> I would like everyone to look closely into these resolutions. These have been properly crafted and there are good reasons to proceed with both resolutions. Please come to next meeting prepared to vote.</p> <p><u>Smitherman:</u> We encourage members of the University Senate to post comments or questions on the Senate web site that has a page specifically for this purpose or to give them to Lori Molinaro in the Senate Office. A member of the Executive Committee will contact you personally to address them. Kim has agreed that a University Times article will address this as well.</p>	
<p><u>Announcements</u></p> <p>None</p>	None were reported.
<p><u>Adjournment</u></p> <p>Meeting was adjourned at 4:29pm.</p>	

Documents from the meeting are available at the University Senate Website:
<http://www.univsenate.pitt.edu/faculty-assembly>

Respectfully Submitted,
Susan Skledar, RPh, MPH, FASHP
Senate Secretary - Associate Professor, School of Pharmacy, Department of Pharmacy and Therapeutics

Members attending:

Baker, Bircher, Burkoff, Cauley, Clark, Cohen, Dahm, Dewar, Donihi, Evans, Fort, Frieze, Guterman, Hartman, Hughes, A. Jones, Kaufman, Kaynar, Kear, Labrinidis, Leers, Mauk, Miller, Molinaro, Morel, Nelson, Novy, Olanyk, Riccelli, Savinov, Scott, Skledar, Smitherman, Soska, Spring, Stoner, Tananis, Vieira, Weinberg, Weiss, West, Wilson, Withers, Yarger

Members not attending:

Ataai, Caldwell, Falcione, Frank, Fusco, Gibson, Gleason, Gold, Goodhart, Helbig, Hravnak, Irrgang, R. Jones, Karp, Lewicka, Lin, McKinney, McLaughlin, Mulcahy, Nisnevich, Ramsey, Schmidhofer, Shafiq, Smolinski, Sukits

*Excused attendance:

Alarcon, Beck, Buchanich, Costantino, Erickson, Flynn, Gaddy, Groark, Horvath, Kearns, Kovacs, Munro, Poloyac, Savoia, Triulzi

Others attending/guests:

Balaban, Barlow, Fedele

*Notified Senate Office