

University of Pittsburgh Senate Computer Usage Committee (SCUC)
Minutes for April 10, 2014 meeting

Attending: Jones, Yarger, Costantino, Vargas, Hampton, Arena, Walton, Doty.

TOPIC		ACTION TO BE TAKEN
Call to order and approval of minutes	No quorum for approval.	Minutes for 3/27 will be approved during SCUC's Fall 2015 meeting.
Electronic Lab Notebook (ELN)	<p>Discussion Enterprise Level ELN:</p> <p>Information gathering: Portal based questionnaire. 3 CSSD focus group working with LabArchives technology. Potential roll out during Fall 2015.</p> <p>ELN Q and A session with Neil Hukriede, Associate Professor Vice Chair Department of Developmental Biology and an ENL user from 2007</p> <p>Highlights: Strong ELN systems supports good lab practice, searchable notebooks and export to PDF format</p> <p>In Neil's lab, computers are supplied by lab for ELN use.</p> <p>Off campus access supported.</p> <p>Data information: Entry: Format not yet found that would not work with ELN- images types, MS office, existing database have been dropped into system Incremental data entry or change management? Overwrite or save every copy option. Data served? Centrally Back up: Moving toward raid array.</p>	Enterprise ELN work will continue including security audit. Updates and reports provided.

University of Pittsburgh Senate Computer Usage Committee (SCUC)
Minutes for April 10, 2014 meeting

Attending: Jones, Yarger, Costantino, Vargas, Hampton, Arena, Walton, Doty.

	<p>Data export: Export out a copy of raw data. PDF's of summaries</p> <p>Data constraints? Large video files and images can add up quickly. Currently, Neil's lab uses 60 terabytes of data. Neil's advice for Enterprise ELN? Client free, charge for storage.</p> <p>Q) What about those uncomfortable or unfamiliar with ELN Technology? LabArchine is very user friendly with a simple UX interface. Younger researchers quickly adapt.</p> <p>Q) Large virtual machines created for student and faculty experiments, can they be added to ELN?. Neil – has dropped 120 gig files with little issue.</p> <p>Q) ELM Data and international collaborators in noted technology insecure areas?</p>	
CSSD Update (Jinx Walton)	<p>Digital Signatures- CSSD working with stakeholders on University wide solution. Proof of concept has CFO office of Research commitment.</p> <p>DocuSign technology being tested.</p> <p>Q) Why do I need to keep signing forms when there is no change?</p>	

University of Pittsburgh Senate Computer Usage Committee (SCUC)
Minutes for April 10, 2014 meeting

Attending: Jones, Yarger, Costantino, Vargas, Hampton, Arena, Walton, Doty.

	<p>Pitt Apps Store:</p> <p>Soft launch successful</p> <p>New software added including enterprise distribution from 3rd party vendors.</p> <p>Q) Is an Adobe Photoshop app available? A) No, not at this time.</p>	
<p>Follow up to single sign on</p>	<p>Multifactor sign on will be made available in the future.</p> <p>Vendors are responsible for their own data's security.</p> <p>Proposed "Opt out" solution is not viable and very difficult to maintain</p> <p>Campus wide education effort on password security- do not share login credentials.</p> <p>SCUC member notes "If you're going to give out passwords, the 'best brick wall' will not prevent abuse".</p>	<p>SCUC will propose a university wide discussion in conjunction with the Benefits and Welfare Committee (single sign on first presented).</p>
<p>Call for New Business</p>	<p>SCUC Faculty Assembly report to be given on April 14th.</p>	<p>SCUC Faculty Assembly report to be given on April 14th.</p>
<p>Meeting Adjourned.</p>		<p>.</p>

University of Pittsburgh Senate Computer Usage Committee (SCUC)
Minutes for April 10, 2014 meeting

Attending: Jones, Yarger, Costantino, Vargas, Hampton, Arena, Walton, Doty.