

**Proposed Bylaw Amendment Pertaining to Standing Committee Function**  
(Proposed amendments are in *red*; editorial change in *italics*)

**Article IV. Section 4. Meetings and Reports:**

Standing and Special Committees of the Senate shall meet regularly and report to the Faculty Assembly and Senate Council on matters in areas of their responsibility. They shall provide the Senate Office with the minutes (including the attendance lists) of their meetings, as well as with the dates and brief agendas of their forthcoming meetings. When a Committee meets in Executive Session, a statement of any decision reached and its supporting reasons must be provided to the Senate Office. Five member~~s~~ shall constitute a quorum. *In order to obtain the greatest possible representation of all voting members, when deemed appropriate and desirable by the chair, any vote of the committee may be held by electronic means.*