

Present: Emilia Lombardi, Jayme Hart, Mark Lynn Anderson, Lynn Fitzgerald, Lynneff Van Slyke (guest), Jay Frerotte (guest), Al Rizzo (guest), Katie Greeno, Vijai P Singh, Jane Feuer, Martania Penn, Dalila Akkal, and Randi Koeske.

April 16th, 2008

Lynneff Van Slyke, Jay Frerotte, and Al Rizzo gave a presentation about disability issues in regards to emergencies and emergency planning.

People are responsible to get information and to contact Disability Services on their own in order to address their needs in regards to assistance during emergencies.

Information can be found on the *Disability Resources and Services* website <http://www.drs.pitt.edu/>. They also distribute flyers encouraging people with mobility or sensory impairments to set up individual emergency plans. Website is enabled for sight impaired.

Disability Services Office have 700 students listed, of those 10% have mobility problem or chronic illness. Only 25 have requested assistance. Some students choose not to register. People must self-identify their need; it can't be second hand. An unanswered question is why some people do not request services.

The office performs shelter-in-place exercises (do not evacuate completely out of a building, to a designated area). Stairways can act as refuge; those needing help will be told to go to designated stairways and wait for emergency personnel.

Information about Disability Services needs to be mentioned during faculty/employee orientations.

People can age into needing assistance, such as those utilizing medical leave and are returning to work. Need to inform people about this.

Change option of Courseweb so that information on Disability Services are opt-out rather than opt-in.

Need to identify ways people can be informed about this.

22 people attended (2 faculty, the rest staff) the latest Allies training. Rainbow Alliance did a good job.

Invite Linda Williams-Moore and trainers to may meeting to schedule training in advance.